



Contract Administration Group Pty Ltd

Dispute Resolution and Contract Administration
Continuing Professional Development for Queensland Adjudicators
Building Industry Fairness (Security of Payment) Act 2017

CPD IMMERSION DAY 19 JUNE 2023

The **Immersion Day** will be a day of face to face only CPD activity in South Brisbane. Attendance at all sessions will attract a minimum of seven CPD points. Sessions will be directed to completing requirements for each of the three compulsory Core Units plus other approved activities as referred to in the [CPD Policy](#) for Adjudicators. To be sure to cover all Core CPD Activities it will be necessary to attend the full day.

There will be interactive sessions and a top range of presenters and panel members. Because it is face to face only (no online attendance), places will be limited and will be allocated on a first come first served basis.

Maximum cost per person (including GST) will be \$350 total for all sessions but for those who have a paid up 2023/2024 CPD subscription with Contract Administration Group **at the time of registering** for the Immersion Day, the cost will be reduced to \$175 including GST.

If you also submit 'Questions on Notice' (to be addressed in the 'free for all' sessions) on or before **1 May 2023** the cost will be reduced by a further \$25 including GST.

The cost for the day includes a light lunch which we hope will provide networking opportunities. Withdrawal will be permitted up to and including 5 June 2023 for a full refund. No refunds will be available for withdrawal after 5 June 2023.

The program may change without notice but sessions will typically be as follows although not necessarily in the following order and there will some overlap.

❖ **Legal Principles Core Unit**

Contract law and construction law, construction contracts, building contracts and the QBCC Act.

❖ **Ethics Core Unit**

Ethics, conduct, conflicts of interest, confidentiality, Code of Conduct.

❖ **Core Unit Practice & Procedure**

Natural justice, good faith, decision making.

❖ **Ethics Core Unit**

Actual and apprehended bias, impartiality, anonymisation, withdrawal.

❖ **Core Unit Practice & Procedure**

Adjudicator's Questions on Notice – Free for All Session.

❖ **Core Unit Practice & Procedure**

Conducting adjudications, materiality, roles and functions of adjudicators in valuing.

❖ **Legal Principles Core Unit**

Legal principles - analysis of the BIF Act, role of precedent, following another adjudicator, application of section 87, estoppel.

❖ **Core Unit Practice & Procedure**

Extent to which the adjudicator must apply s88(2) - duty to inquire or decide, requests for submissions, inspection and conference.